



Department of Finance
Procurement Services

REQUEST FOR QUOTATION
Tender Number: 5675
Closing Date: 19-March-2021
Closing Time: 12:00PM
Atlantic Time

Three (3) Turf Utility Vehicles – Tourism PEI

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website www.princeedwardisland.ca/en/tenders to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL ADDENDA**.

2. Give your business information (please print)

Name of Company: _____
(If you are not a registered company, give your name)

Street Address: _____

City: _____ Province: _____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number: _____ Fax Number: _____

HST/GST Registration Number (BN): _____ (leave blank if NOT applicable)

3. Review the following documents, which will form part of your proposal

All documents can be found on the Procurement Services website at www.princeedwardisland.ca/en/tenders.

- **Atlantic Standard Terms and Conditions**
 - **Vendors are encouraged to read the Atlantic Provinces Standard Terms and conditions and the Procurement of Goods Regulations, prior to submitting any bid.**
 - <https://www.princeedwardisland.ca/en/legislation/procurement-goods-act/procurement-goods-regulations>
 - **For the purposes of evaluation of price, the Province will give preferential treatment by reducing the local supplier's bid price by 10%.**
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4. Additional Information

- Prices are to be in Canadian Funds.
- Price to include: Freight & Delivery.
- **It is the intention of the Province to award the item(s) listed in this tender to one (1) vendor.**
- The results of this tender shall be open for a period of **30 days** to all Government Departments, Crown Corporations, Agencies, Boards and Commissions including the Broader Public Sector as described in the Atlantic Standard Terms and Conditions (MASH Sector).
<http://www.atlanticsuppliers.ca/acts-regulations/atlantic-provinces-standard-terms-and-conditions-goods-and-services/>
- Vendors are advised that all documents forming part of the RFQ process, including all submitted proposals, are subject to the *Freedom of Information and Protection of Privacy Act* R.S.P.E.I. 1988, Cap. F-15.01 (“FOIPP”). A copy of FOIPP is available at:
<https://www.princeedwardisland.ca/en/legislation/all/all/a>

5. Give your delivery and payment terms

Delivery Required by:	June 15, 2021	Goods will be delivered by:	
Delivery Location:	Brudenell/Dundarave Golf Course Maintenance Facility, 75 Park Road, Cardigan, PE COA 1G0		
FOB:	Destination <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____
Payment Terms:	Net 30 <input type="checkbox"/>	Other <input type="checkbox"/>	(Please Specify) _____

6. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than three addenda for this proposal? YES NO

Indicate the number of additional addenda you have received.

Please sign indicating that you acknowledge the additional addenda noted above _____

7. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print): _____ Position or Title: _____

Signature: _____ Date: _____

8. Submit Proposal To:

PROCUREMENT SERVICES

95 Rochford Street
2nd Floor South, Shaw Building, Room 27
Charlottetown, PE, C1A 7N8
Email: procurementservices@gov.pe.ca

When submitting your bid to the above email address, please ensure your company name and tender number are clearly marked in the subject line of the email.

Acceptable methods to submit your bid; EMAIL ONLY TO: procurementservices@gov.pe.ca

9. CONTACT INFORMATION

About the good or service:

Name: Ryan Garrett
E-mail: ragarrett@gov.pe.ca

About the procurement process:

Procurement Officer: Melanie Barlow
E-mail: mccbarlow@gov.pe.ca

10. Fill in your proposed unit's make/model/year, unit price, extended price, and total price of all items. Quote prices in Canadian dollars, before taxes.

Line	Quantity	Description	Make/Model/Year	Unit Price	Extended Price
1	3	Turf Utility Vehicle (equivalent to John Deere TX Turf Gator OR Toro Workman MDX)			
				Total	

APPENDIX A:

TENDER SPECIFICATIONS:

- 1) Parts and Service Manuals required.
- 2) Delivery expected by June 15th, 2021.
- 3) ** F.O.B. Brudenell/Dundarave Golf Course Maintenance Facility, 75 Park Road, Cardigan, PE C0A 1G0. Attention: Fred Forshner, Superintendent 902-652-3009
fkforshner@gov.pe.ca
- 4) Vendors MUST fill in or check if their proposed unit Meets or Exceeds Specifications stated below and/or Describe Alternative Offers/Options.

Specifications:	Check if Meets or Exceeds	Describe Offered Alternatives
Minimum 401 cc gasoline engine; 13.5 HP. CVT Transmission		
Turf Tires		
Must be equipped with ROP's and seat belts		
Units must be equipped with front bumpers and brush guards		
Back up alarm and fuel gauge.		
Cargo box with a powered lift/dump		
Receiver type trailer hitch which will accept a 1.25 inch drawbar.		
Must be equipped with overhead canopy protection and be equipped with a windshield		
Minimum Cargo box capacity 272 kg (600 lbs)		
Minimum tow capacity 454 kg (1000 lbs)		
Two year commercial warranty		