REQUEST FOR PROPOSALS

Tender Number: RFP # 3918

Closing Date: 19-Dec-2014

Closing Time: 2:00PM

1. Check for changes to this request

Before submitting this proposal, visit the Procurement website or phone our office to see if any Addenda detailing changes have been issued on this tender. Changes may be posted up until the tender closing time. It is your responsibility to acknowledge and take into account **ALL** Addenda.

2. Give your business information (please print)

Name of Company:_____
(if you are not a registered company, give your name)

Street Address:_____

City:_____ Province:_____

Postal Code: _____ Email Address: _____

Mailing Address (if different): _____

Phone Number:_____ Fax Number: _____

HST/GST Registration Number (BN):_____ (leave blank if NOT applicable)

3. Follow any special instructions

The full RFP document is attached to this PDF.

4. Review the following documents, which will form part of your proposal

(All documents can be found on the Procurement Services website at http://www.gov.pe.ca/tenders)

- Atlantic Standard Terms and Conditions
- Applicable Trade Agreements

5. Acknowledge receipt of addenda (if any)

ADDENDUM	SIGNATURE
Addendum #1	
Addendum #2	
Addendum #3	

Were there more than 3 addenda for this proposal? YES NO

Indicate the number of additional Addendums you have received.

Please sign indicating that you acknowledge the additional addenda noted above

_____

6. Sign your Proposal

I confirm that the information I provided on this proposal is complete and accurate and that I am authorized to sign on behalf of the company.

Name (please print):_____ Position or Title: _____

Signature:_____ Date:_____

7. Submit Proposal To:

PROCUREMENT SERVICES
95 Rochford Street
2nd Floor South, Shaw Building, Room 27
PO Box 2000, Charlottetown, PE, C1A 7N8
Telephone: (902)368-4040

Fax and E-mail submissions are not accepted.