FORM MGA-MR-1

PROPOSAL TO ESTABLISH, RESTRUCTURE, DISSOLVE A MUNICIPALITY

Pursuant to the *Municipal Government Act* R.S.P.E.I. 1988, Cap. M-12.1., Sec. 15, and Principles, Standards and Criteria Regulations

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| Completing your Application: Important Information  |
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| * The Principles, Standards and Criteria regulations will be used to evaluate all proposals. Proposals must demonstrate the ways in which they meet the requirements in the regulations.
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| * If your proposal is below thresholds set out in the MGA, a record of ministerial approval must be attached to this submission in order for the application to proceed.
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| * It is the responsibility of the municipality or the person or persons petitioning to establish, restructure or dissolve a municipality to ensure that all applicable provisions in the *Municipal Government Act* and Regulations have been addressed in this proposal.
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Part 1: General Information: Description of Proposal

1. This proposal is to: Choose an item.
2. Reason for the proposal: Click here to enter text.
3. Names of all adjoining municipalities or unincorporated areas and any other municipality or unincorporated area that may be affected: Click here to enter text.

Part 2: Instructions for completion of this form

* Complete **Box A** if proposing to **establish** or **restructure** a municipality

**Or**

* Complete **Box B** if proposing to **dissolve** a municipality.

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| Box A: Proposal to Establish or Restructure a Municipality**Required Information:** If you are proposing to establish or restructure a municipality, you must submit the following information: * Financial plan
* Capital assets, both existing and proposed
* A map depicting, in detail, the new boundaries being proposed
* A copy of the resolution by council to approve making application to establish or restructure a municipality
* If proposal is being submitted by a group of petitioning electors, a copy of the petition and the name of the representative for the petitioning electors in a format that complies with subsection 15.(6) of the MGA
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| 1. What is the proposed name: Click here to enter text.
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| 1. What is the proposed class: Click here to enter text.
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| 1. What is the office location: Click here to enter text.
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| 1. A financial plan is included: Choose an item.
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| 1. What is the estimated total property assessment: Click here to enter text.
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| 1. What is the estimated population: Click here to enter text.
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| 1. List proposed services to be provided: Click here to enter text.
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| 1. List of all capital assets, existing and proposed: Click here to enter text.

Submission Checklist – please ensure that the following information is included:A map depicting the new boundaries being proposed;The financial plan for the new municipality; A copy of the resolution(s) approving submission of the application; andAll additional information and documentation demonstrating compliance with the *Municipal Government Act* Principles, Standards and Criteria Regulations. |

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| Box B: Proposal to Dissolve a Municipality |
| 1. What is the name of the municipality proposed for dissolution: Click here to enter text.
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| 1. Is a copy of the resolution approving application attached: Choose an item.
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| 1. A plan for sale/transfer of assets must be submitted with this application. Is the plan attached? Choose an item. If no, provide details and a submission date for the plan: Click here to enter text.
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| 1. A plan for settlement of debts/obligations must be submitted with this application. Is the plan attached: Choose an item. If no, provide details and a submission date for the plan: Click here to enter text.
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| 1. Have any other plans been established to address dissolution issues? If so, please provide any additional information that is applicable: Click here to enter text.
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Part 3: Additional Information

Please provide any additional information that you think will assist in the assessment of this proposal: Click here to enter text.

Signature:

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Name (Print) Name (Sign)

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Title Date of Submission

Contact Information:

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| --- | --- |
| Municipality (If Applicable): |  |
| Address: |  |
| E-Mail: |  |
| Phone Number(s): |  |

Personal information of applicant(s) on this application is collected under the *Freedom of Information and Protection of Privacy Act* of PEI, Section 31(c), as it is necessary for processing this application to establish, restructure or dissolve a municipality.