

March 21, 2024

Board of Directors – Public Minutes

Credit Union Place, Summerside

10:00 to 11:30 am

Chair: Ms. Diane Griffin

Members: Mr. Peter MacDonald, Dr. Richard Wedge (Vice Chair), Ms. Megan Cheverie, Ms. Colleen Parker, Dr. William Montelpare, Mr. Matt Vaughan & Ms. Ouma Cuniah

HPEI Staff: Ms. Melanie Fraser, CEO
Ms. Corinne Rowswell, Special Advisor to CEO
Ms. Belinda White, Chief Administrative Officer
Ms. Gina Beeley, Assistant to the Board (recorder)

Guests: Dr. Heather Matheson, MD, PCH Foundation
Ms. Betty Robertson, PCH Auxiliary Foundation
Mr. Dan Kutcher, Mayor of Summerside

Regrets: Ms. Jennifer Evans & Ms. Helen Flynn

4.0 CONVENING THE MEETING

Ms. Diane Griffin, chair welcomed our guests and the meeting convened at 10:05 am

4.1 Declaration of Conflicts

There were no conflicts declared.

4.2 Review of Agenda

The Chair reviewed the agenda for the public session.

MOTION: It was moved by Dr. William Montelpare and seconded by Dr. Richard Wedge to approve the March 21, 2024 Agenda

MOTION CARRIED

5.0 CONSENT AGENDA ITEMS

5.2 Correspondence

The Chair reported correspondence from the nurses union and a group from the PCH. These will be responded to and forwarded to the CEO as required for further action if necessary.

5.1 Health PEI Board Minutes

December 6, 2023 minutes have been circulated to the Board.

MOTION: It was moved by Ms. Colleen Parker and seconded by Ms. Megan Cheverie to approve the minutes from Dec 6, 2023 as circulated.

MOTION CARRIED

6.0 BUSINESS ITEMS

6.1 CEO Report to Islanders

Ms. Melanie Fraser thanked Ms. Corinne Rowswell for her time as Interim CEO and the invaluable support she has given as Special Advisor to the CEO. Ms. Fraser highlighted the following:

- Privileged and thrilled to be appointed as CEO and welcomed so warmly
- She has been meeting and will meet with many stakeholders and organizations across the Island
- She is committed to Islanders to drive Health PEI forward, and build on the successes and initiatives she is seeing each day
- She is here for the long haul
- Her early priorities include recruitment and retention, and the stabilization of acute care
- These are challenging times for every industry
- She is seeing incredible innovation, particularly patient medical homes
- We are small and so we have every opportunity to organize ourselves provincially and locally
- She intends to listen to challenges

Dr. Heather Matheson addressed the CEO to share that the PCH Foundation has traditionally worked to raised funds for equipment at PCH, but in the last few years has broadened their scope to look at other ways of supporting staff, for example, childcare options and has hired a community navigator. They have been working with the City of Summerside to try and respond to staff needs and help recruitment and retention.

Mr. Dan Kutcher, Mayor of Summerside, voiced his quiet optimism that things will improve. He thanked Ms. Rowswell for her efforts and looks forward to partnering with the new CEO.

The Chair thanked Ms. Fraser for the report.

MOTION: It was moved by Dr. William Montelpare and seconded by Mr. Matt Vaughan to approve the CEO Report to Islanders.

6.2 Board Chair Report

The Chair delivered her report, the highlights were

- The Chair welcomed PCH Foundation Board members and Managing Director, she also welcomed Summerside Mayor, Dan Kutcher
- She noted that Ms. Helen Flynn, Board member was unable to make the meeting as her husband had passed away this week. Ms. Jennifer Evans was away on business and also unable to make the meeting.
- We have a new Board member Ms. Ouma Cuniah, who joins us for her first Board Meeting
- She welcomed the new CEO and thanked Ms. Rowswell for all her hard work as Interim CEO.
- She acknowledged the work done by Dr. Gardam during his time at Health PEI
- She spoke about the last Public Meeting held by the City of Summerside regarding Health Care and the PCH. Their concerns were heard loud and clear, and she looks forward to a new chapter of collaboration.

MOTION: It was moved by the Chair to accept her report, seconded by Dr. William Montelpare

MOTION CARRIED

7.0 RESOLUTIONS/ MOTIONS

Resolutions and Motions from the in-camera session will be available by email to gjinabeeley@ihis.org. These resolutions will be added to these minutes after the in-camera meeting of the Board.

#1 It was moved by Dr. William Montelpare and seconded by Ms. Helen Flynn to approve the October 27, 2023 agenda and the meeting moves in-camera in accordance with the Health Services Act 7.1 (3).

#2 It was moved by Dr. William Montelpare and seconded by Ms. Helen Flynn that the minutes of October 27, 2023 be approved as presented.

#3 It was moved by Mr. Peter MacDonald and seconded by Dr. Richard Wedge to accept the ARP Committee report as presented.

#4 It was moved by Ms. Jennifer Evans and seconded by Mr. Peter MacDonald to approve the OE 2.7 Communication & Support to the Board.

#5 It was moved by Ms. Jennifer Evans and seconded by Mr. Peter MacDonald to approve the HR Report.

Health PEI

#6 Ms. Helen Flynn moved to approve OE 2.1 Quality & Safety (Quarter 2), in compliance provision 4.1 and non-compliant in 4.2, seconded by Dr. William Montelpare.

#7 It was moved by Ms. Helen Flynn and seconded by Mr. Peter MacDonald to approve the OE 2.11 External Relationships.

#8 It was moved by Ms. Helen Flynn and seconded by Ms. Colleen Parker to approve Quality & Safety Report as submitted.

#9 It was moved by Ms. Colleen Parker and seconded by Dr. William Montelpare to approve the CEO Risk Report as presented.

#10 It was moved by Ms. Diane Griffin and seconded by Ms. Colleen Parker to approve the Board Chair Report as presented.

#11 It was moved by Ms. Diane Griffin to move out of in-camera into the Public portion of the Meeting, in accordance with the Health Services Act 7.1, at 1 pm, seconded by Ms. Ms. Jennifer Evans

#12 It was moved by Ms. Jennifer Evans to accept the Public Agenda as presented, seconded by Ms. Megan Cheverie.

#13 It was moved by Ms. Colleen Parker to accept the October 27, 2023 minutes as presented, seconded by Ms. Helen Flynn.

#14 It was moved by Dr. Richard Wedge and seconded by Ms. Jennifer Evans to approve the CEO Report to Islanders.

#15 It was moved by the Chair to accept her report, seconded by Ms. Helen Flynn.

All Motions were carried

8.0 MINISTERIAL DIRECTIVES

No Ministerial directives received.

9.0 QUESTION PERIOD

9.1 Local Stakeholder Questions

The Board held an open question period for all guests to participate in.

Health PEI

Ms. Betty Robertson, PCH Auxiliary explained that her organization is run by volunteers and raises money for the PCH by a coffee shop/ gift baskets/ raffles, etc. and this money is offered to staff to help continue their education in bursaries.

Ms. Andrea Wile, a member of the PCH Foundation Board reiterated their commitment as a stakeholder, their willingness to collaborate and advocate for residents. She feels we need to move toward solutions and working within the system is very frustrating. She feels that staff do not feel trusted to make decisions. She feels that all the staff want to fix the system, but no-one has been listening and therefore, no one cares. This lack of listening means that good, long term staff are walking away.

The Community Navigator asked whether the Board was aware that patients were being sent to private long term care facilities rather than to public sector homes, and he feels that the standards at these facilities are not at the same level, indeed they do not have to be accredited. Ms. Rowswell answered that we are in the process of improving quality & safety at these facilities to ensure stability of care across the system, aligning public and private sector, which includes parity of wages. This is a work in progress, but it is happening.

Dr. Matheson raised her concerns regarding the vacancy for the Administrator at PCH. Ms. Rowswell shares those concerns and is actively trying to recruit. Dr. Matheson feels that front line staff need to be told when new staff are recruited.

Ms. Fraser feels that a stronger leadership presence will aid lines of communication from staff and help build confidence. She also feels that there are so many good staff and so many great innovators across the system that we should be communicating to and about.

Dr. Matheson welcomes the opportunity to work with or meet with Health PEI leadership and the Board on a regular basis.

Ms. Wile reiterated her frustration at the long delays of recruitment and unnecessary paperwork. She feels a job should not have to be empty before being filled. Ms. Fraser agrees that this is not a people problem but a system problem. Mr. Peter MacDonald agreed, and voiced the Board's frustration in being able to make improvements to the system.

Ms. Fraser knows that this is her accountability, we need an excellent engine to grasp any recruitment opportunity and to be able to pivot. Ms. Rowswell added that the classification system is being overhauled by PSC and this should be completed this Spring.

Ms. Fraser's plan is to stabilize and generate a broader workforce plan. She stated that the workforce is changing in every industry and we need to plan, we need to hire more than we need and can have redundant spaces. More automation needs to be included. We need to give people hope.

Health PEI

The PCH and City of Summerside have bought land to develop a childcare facility, etc. Mr. Kutcher emphasized that his job is not healthcare, however, he and the city want to help.

The Chair thanked the guests for their time and attendance.

10.0 ADJOURNMENT

The Chair thanked the Board for their time.

MOTION: Dr. Richard Wedge moved to adjourn at 11:35 am, meeting adjourned.

The next board meeting will be held in the East on June 26, 2024.

<i>Date Approved:</i>	<i>Chair Signature:</i>
June 26, 2024	